

SELF ASSESSMENT GUIDE

Qualification:	FASHION DESIGN (Apparel) NC III	
Cluster Units of Competency Covered:	<ul style="list-style-type: none"> • CREATE GARMENT DESIGN • SUPERVISE GARMENT PRODUCTION • PERFORM PROMOTIONAL ACTIVITIES FOR FASHION PRODUCTS AND/OR SERVICES 	
Instruction: <ul style="list-style-type: none"> • Read each of the questions in the left-hand column of the chart. • Place a check in the appropriate box opposite each question to indicate your answer. 		
Can I?	YES	NO
CREATE GARMENT DESIGN		
• Set designs for different target markets (children, ladies', men's)		
• Determine client requirements		
• Research fashion trends and theme analysis		
• Identify different types of fabric		
• Coordinate fabric and colors		
• Identify different types of accessories e.g., buttons, lace, etc.		
• Create theme board and trend board		
• Produce designs		
• Present ideas and costs		
• Revise design according to client's artistic requirements		
• Finalize design		
• Plan working procedures to achieve tasks		
SUPERVISE GARMENT PRODUCTION		
• Source garment materials		
• Canvass garment materials		
• Identify supplier		
• Procure materials		
• Check procure materials		
• Estimate cost (labor, materials, overhead, etc)		
• Complete required data (information) on costing sheet		
• Identify and prepare optimum production plan		
• Identify appropriate tools and materials		
• Oversee pattern production for prototype		
• Oversee assembly of garment components		
• Oversee application of finishing touches		
• Evaluate finished prototype		

• Oversee implementation of corrective measures to rectify assembly issues and alterations		
• Check quality and impact finished garment prototype		
• Seek approval of prototype from client		
• Disseminate and explain technical drawings, work instructions to unit heads		
• Facilitate production set up		
• Monitor progress of production		
• Communicate changes in production, when necessary		
• Resolve production problems, where applicable		
• Evaluate final product		
• Identify packaging requirements		
• Instruct concern personnel on packaging finished garment		
• Check packed finished garment		
• Apply corrective measures on problems encountered		
• Supervise delivery of packed garments		
• Apply quality and OHS practices		
• Complete work documentation		
PERFORM PROMOTIONAL ACTIVITIES FOR FASHION PRODUCTS AND/OR SERVICES		
• Analyze target market		
• Research current trends		
• Analyze and evaluate seasonal events based on the previous fashion season		
• Prepare calendar of events and budgetary requirements		
• Identify promotional strategies and resources for each identified event		
• Prepare timetable for each identified event		
• Seek approval of promotional strategies from authorized person		
• Implement promotional strategies		
• Monitor progress of on-going promotion		
• Plan & prepare contingency measures, where applicable		
• Implement changes when necessary		
• Evaluate results of promotion		
• Submit report		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
Candidate's Name & Signature	Date:	